



Rizzetta & Company

# Reserve at Pradera Community Development District

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## Board of Supervisors' Regular Meeting September 21, 2023

District Office:  
2700 S. Falkenburg Road, Suite 2745  
Riverview, Florida 33578

[www.reserveatpraderacdd.org](http://www.reserveatpraderacdd.org)

# RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview, Florida · (813) 533-2950

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

[www.reserveatpraderacdd.org](http://www.reserveatpraderacdd.org)

<b>Board of Supervisors</b>	Jayson Caines Maya Wyatt Nicholas Perrette Charla Johnson Heidi Tayman	Chair Vice Chair Asst. Secretary Asst. Secretary Asst. Secretary
<b>District Manager</b>	Christina Newsome	Rizzetta & Company, Inc.
<b>District Attorney</b>	Scott Steady	Burr Forman, LLP
<b>District Engineer</b>	Kyle Thornton	Half Associates, Inc.

## **All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

# RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA · (813) 533-2950

MAILING ADDRESS – 3434 COLWELL AVENUE, SUITE 200, TAMPA, FLORIDA 33614

WWW.RESERVEATPRADERACDD.ORG

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September 20, 2023

**Board of Supervisors  
Reserve at Pradera Community  
Development District**

## **REVISED FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Reserve at Pradera Community Development District will be held on **Thursday, September 21, 2023, at 10:30 a.m.** at the offices of Rizzetta & Company, located at 2700 S. Falkenburg Rd., Suite 2745, Riverview, Florida 33578. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on August 17, 2023.....Tab 1
  - B.** Consideration of Operations and Maintenance Expenditures for August 2023.....Tab 2
- 4. STAFF REPORTS**
  - A.** Aquatics Services
    1. Presentation of Waterway Inspection Report..... Tab 3
  - B.** Landscape Inspection Services
    1. Presentation of Landscape Inspection Report.....Tab 4
    2. Consideration of Removal of Dead Palm Tree Proposal.....Tab 5
    3. Consideration of Cover of Exposed Drip Tubing Proposal .....Tab 6
    4. Update on Irrigation Options for Bluegrass Cul-de-sac
  - C.** District Counsel
  - D.** District Engineer
  - E.** District Manager
    1. Presentation of District Manager's Report .....Tab 7
- 5. BUSINESS ITEMS**
  - A.** Presentation of Entryway Maintenance Contract.....Tab 8
  - B.** Consideration of EGIS Insurance Renewal..... Tab 9
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 533-2950.

Sincerely,

*Christina Newsome*

Christina Newsome  
District Manager

# Tab 1

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RESERVE AT PRADERA  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Reserve at Pradera Community Development District was held on **Thursday, July 20, 2023, at 6:33 p.m.** held at the offices of Rizzetta & Company, Inc. located at 2700 S. Falkenburg Road, Suite 2745, Riverview, Florida 33578.

Present and constituting a quorum:

Jayson Caines	<b>Board Supervisor; Chair</b>
Maya Wyatt	<b>Board Supervisor; Vice Chair</b>
Nicholas Perrette	<b>Board Supervisor; Asst. Secretary</b>

Also present were:

Christina Newsome	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Scott Steady	<b>District Counsel; Burr Forman LLP</b>
Kyle Thornton	<b>District Engineer; Half Associates, Inc</b>
John Fowler	<b>Field Services Manager; Rizzetta &amp; Co., Inc.</b>
Doug Agnew	<b>Representative; Advanced Aquatics</b>

**Audience: Present.**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Newsome called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting held on April 20, 2023**

On a Motion by Ms. Wyatt, seconded by Mr. Caines, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on April 20, 2023, as amended, for the Reserve at Pradera Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting held on May 18, 2023**

On a Motion by Ms. Wyatt, seconded by Mr. Caines, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on May 18, 2023, as amended, for the Reserve at Pradera Community Development District.

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**FIFTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting held on June 15, 2023**

On a Motion by Ms. Wyatt, seconded by Mr. Caines, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on June 15, 2023, as amended, for the Reserve at Pradera Community Development District.

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**SIXTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting held on July 20, 2023**

On a Motion by Ms. Wyatt, seconded by Mr. Caines, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on July 20, 2023, as amended, for the Reserve at Pradera Community Development District.

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**SEVENTH ORDER OF BUSINESS**

**Consideration of Operations and Maintenance Expenditures for June and July 2023**

On a Motion by Mr. Perrette, seconded by Ms. Wyatt, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures report for June 2023 (\$76,001.92), and July 2023 (\$52,203.42), for the Reserve at Pradera Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Aquatics Services**

**1. Presentation of Waterway Inspection Report**

Mr. Agnew presented the Waterway Inspection Report to the Board. The Board asked Staff to remove the yellow construction barriers around Pond 12, Advanced Aquatics will take care of the removal.

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**B. Landscape Inspection Services**

**1. Presentation of Landscape Inspection Report**

Mr. Fowler was present and presented the Landscape Inspection Report to the Board. Mr. Fowler has requested weekly reports from LMP. He also informed the Board that the next inspection ride is scheduled for August 21<sup>st</sup>, 2023.

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**2. Discussion of Landscape Improvement Repairs for Bluegrass Cul-de-sac**

Mr. Fowler and LMP will discuss options for landscaping at the cul-de-sac during the next scheduled landscape ride along. The Board has also requested non irrigation options for the cul-de-sac.

**C. District Counsel**

**1. Presentation of Letters to Residents**

Mr. Steady informed the Board that the cease-and-desist letter has been sent to the resident in Waterleaf who is causing Spatterdock spreading in Pond 14. He also mentioned that he got a response back from the resident near Pond 16, Mr. Steady stated that the resident apologized, and informed District Counsel that it won't happen again.

**2. Discussion of Notice to HOA Regarding Fencing**

A discussion ensued regarding the Notice to HOA Regarding Fencing.

**D. District Engineer**

**1. Discussion of Commercial Property Boundary**

District Counsel will recreate a boundary map and send it to all Board members. The Board requests that the map also be sent to the Mr. Fowler and LMP.

**2. Discussion of Recommendations for Splash Pad**

Mr. Thornton informed the Board that the splash pad might be a total loss due to the cracked structure and displace drain. The Board asked that the pool vendor secure the electrical boxes as a deterrent to vandalism.

**E. District Manager**

**1. Presentation of District Manager's Report**

Ms. Newsome reminded the Board of the next Board meeting on Thursday, September 21, 2023, at 10:30 a.m.

Ms. Newsome presented her District Manager Report to the Board. The Board discussed adding repairs/replacements of the backboard at the basketball courts. Ms. Newsome will reach out to the company regarding the limited warranty. A discussed ensued regarding the possibilities of adding additional lighting to the mail kiosk at the October meeting. A replacement sign for the equipment on the fitness trail is needed, District Manager will look for options for the replacement sign. Ms. Newsome informed the Board that the DDD fence will be securing all the loose fence panels at the amenity center and the fencing, as well at the gate at the basketball court for \$700. The Board requested that the shared fence panel, be added to the quote.

128 **NINTH ORDER OF BUSINESS** **Discussion of Jan-Pro Settlement**

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130 District Counsel informed the Board that he and Mr. Caines came to an agreement that the  
131 settlement amount will be \$9,500. The check will be cut ad sent to the District Counsel's office to  
132 facilitate payment to the Vendor.

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134 **TENTH ORDER OF BUSINESS** **Ratification of Marc Security Contract**

135  
136 The Board reviewed the Scope of Work submitted by Marc Security, and the Rules of Regulation  
137 of the District has also been sent to Marc Security.

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139 **ELEVENTH ORDER OF BUSINESS** **Public Hearing on**  
140 **Fiscal Year 2023-2024 Final Budget**

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142 **Motion to Open a Public Hearing on Fiscal Year 2023-2024 Final Budget:**

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On a Motion by Mr. Caines, seconded by Mr. Perrette, with all in favor, the Board of Supervisors motion to Open a Public Hearing on the Fiscal Year 2023-2024 Final Budget, for the Reserve at Pradera Community Development District.

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145 **Audience Comments: No comments.**

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147 **1. Consideration of Resolution 2023-05, Adopting the**  
148 **Final Budget for Fiscal Year 2023-2024**

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On a Motion by Ms. Wyatt, seconded by Mr. Perrette, with all in favor, the Board of Supervisors adopted Resolution 2023-05, Adopting the Final Budget for Fiscal Year 2023-2024., for the Reserve at Pradera Community Development District.

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151 **Motion to Close a Public Hearing on Fiscal Year 2023-2024 Final Budget:**

152  
On a Motion by Mr. Caines, seconded by Mr. Perrette, with all in favor, the Board of Supervisors motion to Close a Public Hearing on the Fiscal Year 2023-2024 Final Budget, for the Reserve at Pradera Community Development District.

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154 **TWELFTH ORDER OF BUSINESS** **Public Hearing on the Fiscal Year 2023-**  
155 **2024 Special Assessments**

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157 **Motion to Open a Public Hearing on Fiscal Year 2023-2024 Special Assessments:**

158  
On a Motion by Mr. Caines, seconded by Mr. Perrette, with all in favor, the Board of Supervisors motion to Open a Public Hearing on the Fiscal Year 2023-2024 Special Assessments, for the Reserve at Pradera Community Development District.

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160 **Audience Comments: No comments.**

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## **Tab 2**

# RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## Operation and Maintenance Expenditures August 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2023 through August 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented:     **\$48,505.86**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_ Chairperson

\_\_\_\_ Vice Chairperson

\_\_\_\_ Assistant Secretary

## Reserve at Pradera Community Development District

### Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Advanced Aquatic Services, Inc.	100204	10550612	Pond Maintenance 08/23	\$ 1,935.00
Aqua Sentry	100205	9205	Capacitor Replacement 07/23	\$ 452.96
Aqua Sentry	100205	9377	Pool Service Contract 08/23	\$ 864.90
Aqua Sentry	100205	9456	Repair and Replace 08/23	\$ 223.00
Burr & Forman, LLP	100197	1404605	Legal Services 06/23	\$ 2,240.00
Charter Communications	ACH	2490284071923	Internet Service 07/23	\$ 167.97
Hidden Eyes, LLC	100200	731127	CCTV Monitoring 09/01/23 to 11/30/23	\$ 3,063.00
Hillsborough County BOCC	ACH	3629519463 06/23	12051 Palmera Reserve Drive 06/23	\$ 633.66
Hillsborough County BOCC	ACH	3629519463 07/23	12051 Palmera Reserve Drive 07/23	\$ 289.33
HomeTeam Pest Defense, Inc.	100201	93404205	Pest Control Services 06/23	\$ 190.00
HomeTeam Pest Defense, Inc.	100201	94792380	Pest Control Services - Sentricon Monitoring AA 08/23	\$ 40.00
Jerry Richardson Trapper	100202	1791	Wildlife Services 08/23	\$ 1,100.00
Landscape Maintenance Professionals, Inc.	100206	177500	Monthly Landscaping 08/23	\$ 15,117.91
Landscape Maintenance Professionals, Inc.	100206	177790	Pest Control Services 07/23	\$ 242.00

## Reserve at Pradera Community Development District

### Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Maya Wyatt	100198	072623 Wyatt	Reimbursement for Soccer Nets 07/23	\$ 90.11
Rizzetta & Company, Inc.	100196	INV0000082196	District Management Services 08/23	\$ 4,486.25
TECO	ACH	TECO Summary 07/23 224 - Auto Pay	Tampa Electric Summary 07/23	\$ 14,041.77
Times Publishing Company	100203	0000297976 08/02/23	Legal Advertising 08/23	\$ 1,849.00
Times Publishing Company	100203	0000297983 08/09/23	Legal Advertising 08/23	\$ 429.00
Total Community Maintenance, LLC	100199	5910	Monthly Cleaning & Maintenance 08/23	\$ 1,050.00
<b>Report Total</b>				<b><u>\$ 48,505.86</u></b>

## **Tab 3**



## Reserve at Pradera

Community Development District



## Waterway Inspection Report

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**Reason for Inspection:**

Quality Assurance

**Inspection Date:**

8/10/2023

**Prepared for:**

Reserve at Pradera

Community Development District

**Prepared by:**

Tom Donaghy, Service Manager

Doug Agnew, Senior Environmental Consultant

[www.AdvancedAquatic.com](http://www.AdvancedAquatic.com)

[lakes@advancedaquatic.com](mailto:lakes@advancedaquatic.com)

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa

1-800-491-9621



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Sites 9-10 .....	6
Sites 11-12 .....	7
Sites 13-14 .....	8

Site Map .....	9
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**Site Assessments**

**Pond 1**

**Comments:**

Normal Growth Observed

Algae and small amount of Spatterdock observed and treated.

Portions of the shoreline exhibit healthy growth of the native aquatic plant, Gulf Spikerush.



**Pond 2**

**Comments:**

Normal Growth Observed

Algae observed and treated.

Portions of the shoreline exhibit healthy growth of the native aquatic plant, Gulf Spikerush.



**Site Assessments**

**Pond 3**

**Comments:**

Normal Growth Observed

Targeting Torpedo Grass and Spatterdock throughout the pond.

Increase focus on both of the shallow ends of the pond.

Portions of the shoreline exhibit healthy growth of the native aquatic plant, Gulf Spikerush.



**Pond 4**

**Comments:**

Normal Growth Observed

Hydrilla and small amount of Spatterdock observed and treated.



**Site Assessments**

**Pond 5**

**Comments:**

Normal Growth Observed

Algae observed and treated. As of 8/10/23, water levels are dropping again. Spatterdock in the pond is exhibiting only the defoliated stems, the floating pad structure of the plant are mostly non existent.



**Pond 6**

**Comments:**

Requires Attention

This is the only pond that has not achieved a 100% coverage of Spatterdock treatment due to lack of suitable boat access. One of the owners cut out a section of native Pickerelweed to make a launch for their canoes. We can now launch our boat and treat the remaining Spatterdock in this pond.





**Site Assessments**

**Pond 7**

**Comments:**

Normal Growth Observed

Algae, Hydrilla and small amount of Spatterdock observed and treated.

Hydrilla should be defoliated and start decomposing by late September.

Portions of the shoreline exhibit healthy growth of the native aquatic plant, Gulf Spikerush.

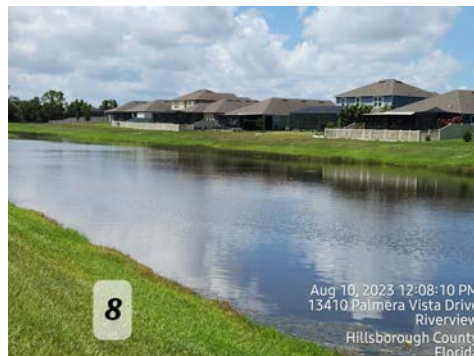


**Pond 8**

**Comments:**

Normal Growth Observed

Spatterdock observed and treated. Most of the Spatterdock is yellowing, curling up and will decompose.



**Site Assessments**

**Pond 9**

**Comments:**

Normal Growth Observed

Torpedo Grass observed and treated. Spatterdock in this pond is nearly nonexistent.

Portions of the pond exhibit healthy growth of the native aquatic plant, Gulf Spikerush.



**Pond 10**

**Comments:**

Treatment In Progress

Spatterdock observed and treated. We used the Sonar One pellet formula, a Fluridone based systemic aquatic herbicide. This slow release product is utilized because we do not have a boat launch. This highly effective long lasting aquatic herbicide will work it's way thru the entire pond.



**Site Assessments**

**Pond 11**

**Comments:**

Normal Growth Observed

Algae and Torpedo Grass observed and treated. Spatterdock has only stems left after multiple treatments.

Portions of the shoreline exhibit healthy growth of the native aquatic plant, Gulf Spikerush.



**Pond 12**

**Comments:**

Normal Growth Observed

Small amount of Spatterdock observed and treated as well as Alligatorweed.





**Site Assessments**

**Pond 13**

**Comments:**

Site Looks Good

A majority of the Cattails above the surface of the water have mostly decomposed.

Trace amount of Algae observed and treated.



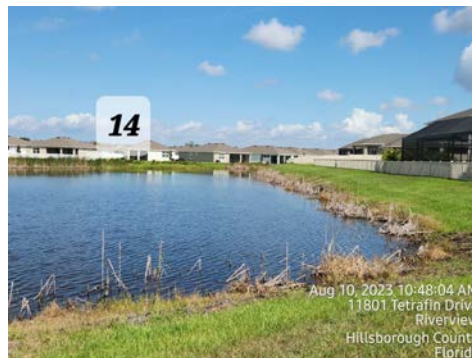
**Pond 14**

**Comments:**

Site Looks Good

Spatterdock that was floating across from the homeowner who cut them from his side of pond have been treated and are mostly decomposed.

Cattails above the surface of the water are mostly decomposed.

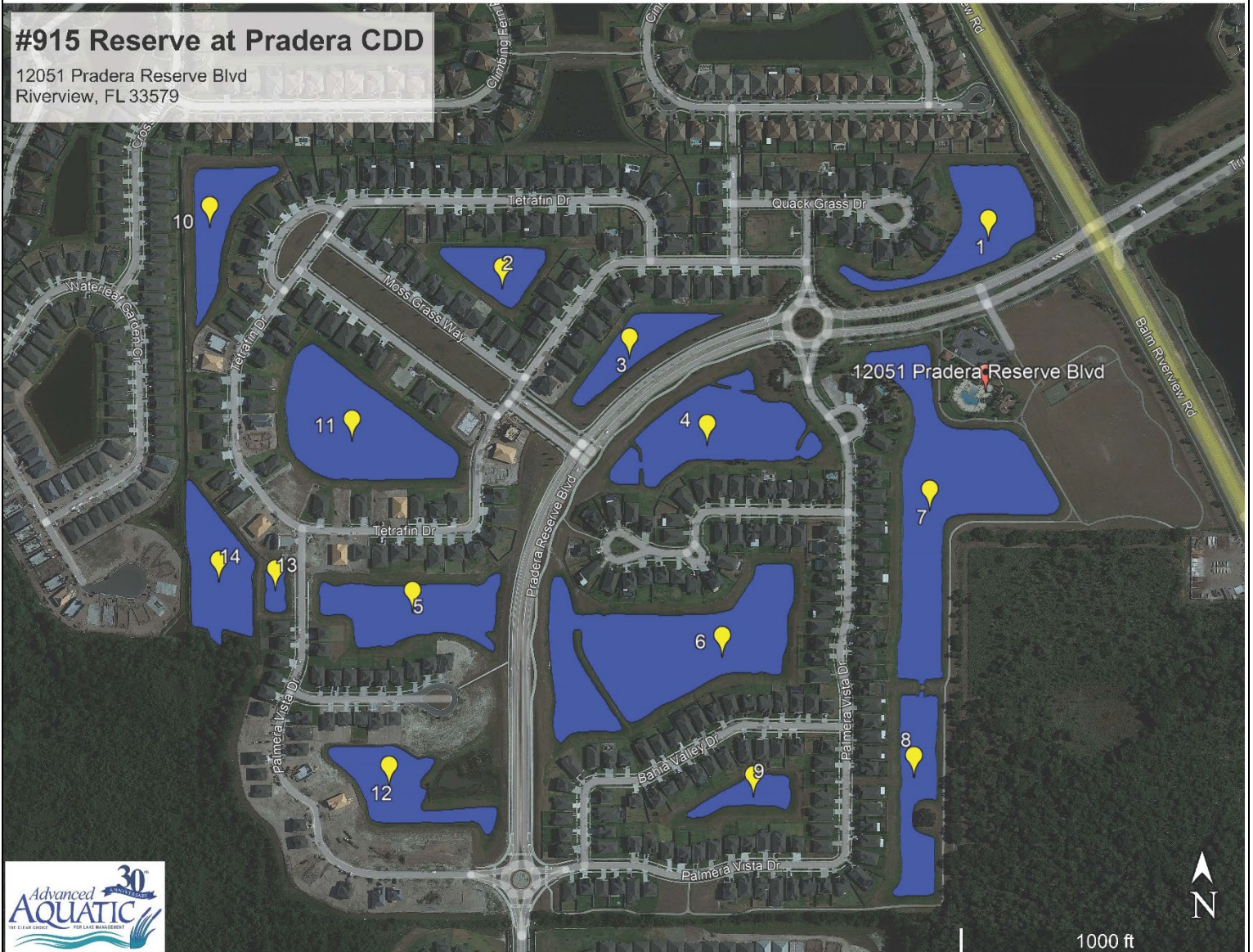




Map

**#915 Reserve at Pradera CDD**

12051 Pradera Reserve Blvd  
Riverview, FL 33579



[www.AdvancedAquatic.com](http://www.AdvancedAquatic.com)  
[lakes@advancedaquatic.com](mailto:lakes@advancedaquatic.com)

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa  
 1-800-491-9621



# Tab 4

# THE RESERVE AT PRADERA

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## LANDSCAPE INSPECTION REPORT



August 22<sup>nd</sup> , 2023  
Rizzetta & Company  
John Fowler – Landscape Specialist



Rizzetta & Company  
Professionals in Community Management

# Summary, Pradera Preserve Blvd., Quackgrass

## General Updates, Recent & Upcoming Maintenance Events

- Turf is filling in throughout the district now rainy season has started.
- Every week mowing schedule has started.
- Broadleaf weeds need to be treated in all Bahia.

The following are action items for LMP Landscaping to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. Underlined text is for Board attention.

1. Annuals are starting to fail throughout the district. Please provide a proposal for change out.
2. Remove fruiting structures and dead hanging fronds in palms in pool area to prevent staining.
3. **Treat the broadleaf turf weeds within the pool area next to the pavers. (Pic. 3)**
4. Treat the weeds in the playground mulch inside the fence by the bench.
5. Treat the weeds in the beds along the sidewalk from the playground to the parking lot.
6. Tip prune dead out of Juniper along the sidewalk beds from playground to parking lot.
7. Viburnum along the fence on Balm Riverview Rd. South of Pradera Reserve Blvd have been determined by LMP they will not survive and need to be replaced. Proposals have been provided and are awaiting new budget season. Need to treat weeds and pull vines, however, growing up within them.
8. LMP has determined there is a dead Magnolia along the fence on Balm Riverview Rd. ROW South of PRB entrance. A proposal has been provided and are awaiting new budget season.
9. **The vinyl fence on the Northside of pond 1 is CDD property and the turf growth at the base needs to be maintained.**
10. **Trim the dead fronds in the Pygmy Date Palms at the North Pradera Preserve Blvd. and Palmera Vista Dr. roundabout near the Estancia monument.**
11. **Treat the broadleaf weeds and sedge in the St. Augustine turf at Quackgrass roundabout.**
12. Clean out the dead in the Lilies at the Quackgrass roundabout.
13. Schedule a pruning event for the Holly trees at the dog park.





14. Treat the mushrooms in the turf at Paw Park on the outside of the aluminum fence. (Pic. 14)



22. Schedule a pruning event for the Wax Myrtles around the fence at the lift station to give them an even appearance. (Pic. 22)



15. Schedule a pruning event for the Confederate Jasmine at the roundabout and surrounding triangles of Palmera Vista Blvd. and Pradera Reserve Blvd.
16. Treat crack weeds in the sidewalk on Pradera Reserve Blvd.
17. Need to treat the weeds in the median bed on Pradera Reserve Blvd. between the large East roundabout to Grassland Way.
18. Remove sucker growth out of the Crepe Myrtle trees on Pradera Reserve Blvd. between the large East roundabout to Grassland Way.
19. Remove dead hanging palm fronds in the new median bed on Pradera Reserve Blvd. from Grassland Way South to Palmera Vista Blvd.
20. Noting that the Bismark Palms have been pruned at the South roundabout of Pradera Reserve Blvd. and they look healthy.
21. Treat the weeds in the cracks on Pradera Reserve Blvd.
23. Check the irrigation on the median just West of the amenity center parking lot on the exit side to Balm Boyette as there are turf areas stressed due to drought.
24. Treat the bed weeds at the roundabout of Greenchop Pl.
25. Noting the leaning tree is still present at the Greenchop Pl. roundabout. I believe LMP has sent a proposal on this.

## **Tab 5**



PO Box 267  
 Seffner, FL 33583  
 O: 813-757-6500  
 F: 813-757-6501

# Estimate

Submitted To:
The Reserve at Pradera 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Date	8/31/2023
Estimate #	85396
LMP REPRESENTATIVE	
DMFRN	
PO #	
Work Order #	

--

DESCRIPTION	QTY	COST	TOTAL
Flush cut palm tree that has died to the left side of The Palms Monument by 1st Round a bout. Revove tree that is leaning too bad & not able to straighten on round a bout on Greenchop. All work includes, clean-up, removal, and disposal of debris generated during the course of work.			
Tree removal (flush)	2	540.00	1,080.00

<b>TOTAL</b>	<b>\$1,080.00</b>
--------------	-------------------

**TERMS AND CONDITIONS:**

LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE

## **Tab 6**



PO Box 267  
 Seffner, FL 33583  
 O: 813-757-6500  
 F: 813-757-6501

# Estimate

Submitted To:
The Reserve at Pradera 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Date	8/31/2023
Estimate #	85395
LMP REPRESENTATIVE	
DMFRN	
PO #	
Work Order #	

--

DESCRIPTION	QTY	COST	TOTAL
Refresh mulch areas inside pool area to cover drip and bare areas. All work includes, clean-up, removal, and disposal of debris generated during the course of work. Note: Irrigation modifications necessary will be invoiced separately as 'time and materials'			
Mulch - Pine Bark Bag	10	17.15	171.50

<b>TOTAL</b>	<b>\$171.50</b>
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**TERMS AND CONDITIONS:**

LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE



# Tab 7



Rizzetta & Company

September 21

# District Manager's Report

# 2023

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## UPCOMING DATES TO REMEMBER

- **Next Meeting:** October 27, 2023 at 1030a
  - **Location:** Riverview Public Library, 9951 Balm Riverview Rd, Riverview, FL 33569
- **Bond Refunding Eligibility:** Series 2015 - May 2026
- **Quarterly Website Compliance Audit:** Completed, 100% in compliance.
- **Next Election:** November 2024

<u>FINANCIAL SUMMARY</u>	<u>7/31/2023</u>
General Fund Cash & Investment Balance:	\$164,707
Reserve Fund Cash & Investment Balance:	\$70,676
Debt Service Fund Investment Balance:	\$232,051
<b>Total Cash and Investment Balances:</b>	<b>\$467,434</b>
<b>General Fund Expense Variance: \$55,011</b>	<b>Over Budget</b>



### UPDATES:

- Over-budget line items are due to additional costs in District Counsel fees, District Engineer fees On-site Pool Security, Utility Services (Streetlights), Aquatic maintenance improvements, Landscape and irrigation, and Entry Fountain repair.
- The electrical breaker box to the splash pad has been secured with a lock to secure it.
- Pool sign location has been secured and the sign is in production to be installed.
- The quote for the other three spotlights and hinges that need to be replaced at the entryway will be on the October agenda.
- Pull chain for the pool has been taken and a replacement is needed again.
- Fountain Kings is requesting approval for two visits for them to get the water in the feature treated, cleaned, and netted after they get it back up and running. \$140 per visit + chemicals.

# Tab 8



# Maintenance Contract

**Fountain Kings Inc.**  
 13514 Blue Sunfish Ct,  
 Riverview, FL 33569

**DATE:** August 30, 2023

**Community Name: Reserve at Pradera**  
**Contact Name: Christina Newsome**

12051 Pradera Reserve Blvd,  
 Riverview, FL 33579  
 813-533-2950 e☐: 6582

Architectural Fountain Maintenance	Frequency	Amount Per Visit
Entrance Water Feature	Monthly	\$ 235.00
Monthly architectural feature maintenance includes but is not limited to ☐ netting/skimming debris removal, cleaning filters/baskets, adding chemicals as needed to maintain acceptable water ☐uality, notate any items that may be needing repairs or preventative care. Maintenances will be billed out after each visit and a full report will be sent to property managers or site contact.		
<b>YEARLY TOTAL-</b>		<b>\$ 2,820.00</b>

This is not a bill, contract is good for (1) year from date of approval. Invoices will be billed monthly and payment will be due within 30 days as notated on billing statement.

If you have any ☐uestions call or email, Fountain Kings Inc. 813-833-8610  
[Kyle.Roehm@FountainKings.com](mailto:Kyle.Roehm@FountainKings.com)

**THANK YOU FOR YOUR BUSINESS!**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Maintenance contract is good for (1) year from date of signature, 30 days notice of cancellation required to cancel from either party.**

# Tab 9



## Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

### Reserve at Pradera Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

## **About FIA**

Florida Insurance Alliance (“FIA”), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects nearly 1,000 public entity members.

### **Competitive Advantage**

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for “alleged” public official ethics violations
- Proactive in-house claims management and loss control department
- Risk management services including on-site loss control, property schedule verification and contract reviews
- Complimentary Property Appraisals
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

### **How are FIA Members Protected?**

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA’s primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers.

### **What Are Members Responsible For?**

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

**Additional information regarding FIA and our member services can be found at [www.fia360.org](http://www.fia360.org).**



Quotation being provided for:

**Reserve at Pradera Community Development District  
c/o Rizzetta & Company  
3434 Colwell Ave, Suite 200  
Tampa, FL 33614**

**Term: October 1, 2023 to October 1, 2024**

**Quote Number: 100123253**

**PROPERTY COVERAGE**

**SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE**

<b>COVERED PROPERTY</b>	
Total Insured Values –Building and Contents – Per Schedule on file totalling	\$1,044,340
Loss of Business Income	\$1,000,000
Additional Expense	\$1,000,000
<b>Inland Marine</b>	
Scheduled Inland Marine	Not Included

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	<b>Valuation</b>	<b>Coinsurance</b>
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

<b>DEDUCTIBLES:</b>		
	\$2,500	Per Occurrence, All other Perils, Building & Contents and Extensions of Coverage.
	5 %	Total Insured Values per building, including vehicle values, for “Named Storm” at each affected location throughout Florida subject to a minimum of \$10,000 per occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine

<b>Special Property Coverages</b>		
<b>Coverage</b>	<b>Deductibles</b>	<b>Limit</b>
Earth Movement	\$2,500	Included
Flood	\$2,500 *	Included
Boiler & Machinery	\$2,500	Included
TRIA		Included

\*Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

**TOTAL PROPERTY PREMIUM**

**\$9,143**

### **Extensions of Coverage**

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

<b>(X)</b>	<b>Code</b>	<b>Extension of Coverage</b>	<b>Limit of Liability</b>
X	A	Accounts Receivable	\$500,000 in any one occurrence
X	B	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	X	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

X	Y	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
X	Z	Ingress / Egress	45 Consecutive Days
X	AA	Lock and Key Replacement	\$2,500 any one occurrence
X	BB	Awnings, Gutters and Downspouts	Included
X	CC	Civil or Military Authority	45 Consecutive days and one mile

## CRIME COVERAGE

<u>Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

## Deadly Weapon Protection Coverage

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

## AUTOMOBILE COVERAGE

Coverages	Covered Autos	Limit	Premium
Covered Autos Liability	8,9	\$1,000,000	Included
Personal Injury Protection	N/A		Not Included
Auto Medical Payments	N/A		Not Included
Uninsured Motorists including Underinsured Motorists	N/A		Not Included
Physical Damage Comprehensive Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning.  See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Specified Causes of Loss Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism  See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Collision Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto  See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Towing And Labor	N/A	\$0 For Each Disablement Of A Private Passenger Auto	Not Included

**GENERAL LIABILITY COVERAGE (Occurrence Basis)**

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
No fault Sewer Backup Limit	\$25,000/\$250,000
General Liability Deductible	\$0

**PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)**

Public Officials and Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
Public Officials and Employment Practices Liability Deductible		\$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.  
Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability  
Network Security Liability  
Privacy Liability  
First Party Extortion Threat  
First Party Crisis Management  
First Party Business Interruption  
Limit: \$100,000 each claim/annual aggregate



## PREMIUM SUMMARY

**Reserve at Pradera Community Development District  
c/o Rizzetta & Company  
3434 Colwell Ave, Suite 200  
Tampa, FL 33614**

**Term: October 1, 2023 to October 1, 2024**

**Quote Number: 100123253**

### PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	\$9,143
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$3,561
Public Officials and Employment Practices Liability	\$2,914
Deadly Weapon Protection Coverage	Included
<b>TOTAL PREMIUM DUE</b>	<b>\$15,618</b>

#### IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)



**PARTICIPATION AGREEMENT**  
**Application for Membership in the Florida Insurance Alliance**

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance (“FIA”) for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 10/01/2023, and if accepted by the FIA’s duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys’ fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

Reserve at Pradera Community Development District

\_\_\_\_\_  
(Name of Local Governmental Entity)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Witness By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE October 1, 2023

By: \_\_\_\_\_  
Administrator



PROPERTY VALUATION AUTHORIZATION

Reserve at Pradera Community Development District
c/o Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614

QUOTATIONS TERMS & CONDITIONS

- 1. Please review the quote carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 25% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

- Building and Content TIV \$1,044,340 As per schedule attached
Inland Marine Not Included
Auto Physical Damage Not Included

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_





**Reserve at Pradera Community Development District**

Policy No.: 100123253  
 Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value	
	Address				Const Type	Term Date		Contents Value
	Roof Shape	Roof Pitch						
1	Cabana		2015	10/01/2023	\$220,000		\$220,000	
	12051 Pradera Reserve Blvd Riverview FL 33579		Joisted masonry	10/01/2024				
2	Pool		2015	10/01/2023	\$253,000		\$253,000	
	12051 Pradera Reserve Blvd Riverview FL 33579		Below ground liquid storage tank / pool	10/01/2024				
3	Water pumps /Controllers		2015	10/01/2023	\$110,000		\$110,000	
	12051 Pradera Reserve Blvd Riverview FL 33579		Pump / lift station	10/01/2024				
4	Pool Furniture		2015	10/01/2023			\$38,500	
	12051 Pradera Reserve Blvd Riverview FL 33579		Property in the Open	10/01/2024	\$38,500			
5	Benches/Picnic Tables/Trash Receptacles		2015	10/01/2023	\$66,000		\$66,000	
	12051 Pradera Reserve Blvd Riverview FL 33579		Property in the Open	10/01/2024				
6	Monuments		2015	10/01/2023	\$132,000		\$132,000	
	12051 Pradera Reserve Blvd Riverview FL 33579		Joisted masonry	10/01/2024				
7	Mail Kiosk		2016	10/01/2023	\$86,900		\$86,900	
	12051 Pradera Reserve Blvd Riverview FL 33579		Non combustible	10/01/2024				

Sign: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



**Reserve at Pradera Community Development District**

Policy No.: 100123253  
 Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value
	Address		Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch			Roof Covering	Covering Replaced	Roof Yr Blt
8	Tennis Courts		2016	10/01/2023	\$30,800		\$30,800
	12051 Pradera Reserve Blvd Riverview FL 33579		Non combustible	10/01/2024			
9	Playground Equipment		2015	10/01/2023	\$66,000		\$66,000
	12051 Pradera Reserve Blvd Riverview FL 33579		Non combustible	10/01/2024			
10	Grill (2 at \$200 each)		2016	10/01/2023	\$440		\$440
	12051 Pradera Reserve Blvd Riverview FL 33579		Property in the Open	10/01/2024			
11	Fountain (Pond)		2015	10/01/2023	\$7,700		\$7,700
	12051 Pradera Reserve Blvd Riverview FL 33579		Non combustible	10/01/2024			
12	Pavillion		2015	10/01/2023	\$33,000		\$33,000
	12051 Pradera Reserve Blvd Riverview FL 33579		Property in the Open	10/01/2024			
<b>Total:</b>			Building Value		Contents Value		Insured Value
			\$1,005,840		\$38,500		\$1,044,340

Sign: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



# INVOICE

<b>Customer</b>	Reserve at Pradera Community Development District
<b>Acct #</b>	560
<b>Date</b>	09/18/2023
<b>Customer Service</b>	Kristina Rudez
<b>Page</b>	1 of 1

Reserve at Pradera Community Development District  
 c/o Rizzetta Company  
 3434 Colwell Ave, Suite 200  
 Tampa, FL 33614

Payment Information	
<b>Invoice Summary</b>	\$ 15,618.00
<b>Payment Amount</b>	
<b>Payment for:</b>	Invoice#19854
	100123253

Thank You

Please detach and return with payment



Customer: Reserve at Pradera Community Development District

Invoice	Effective	Transaction	Description	Amount
19854	10/01/2023	Renew policy	Policy #100123253 10/01/2023-10/01/2024 Florida Insurance Alliance GL POL EPL EBL PROP - Renew policy Due Date: 9/18/2023	15,618.00

<b>Total</b>
\$ 15,618.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:  
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

<b>Remit Payment To: Egis Insurance Advisors</b>	(321)233-9939	<b>Date</b>
P.O. Box 748555	scimer@egisadvisors.com	09/18/2023
Atlanta, GA 30374-8555		